

# Cantax® FormMaster

## Hotkeys

FORMMASTER HOTKEYS			
<b>FILE MENU</b>		<b>VIEW MENU Cont'd</b>	
New File	Ctrl + N	Next File	Ctrl + M
Open	F3	<b>PRINT MENU</b>	
Save Client File	Shift + F3	Print Selected Forms	Alt + F11
Close Client File	Alt + F3	Print Based on Print Formats	F11
Properties	Alt + F8	Print Slips	Ctrl + L
<b>EDIT MENU</b>		<b>GOTO MENU</b>	
Undo	Ctrl + Z	Expand	F6
Redo	Ctrl + Y	Federal/Provincial	Shift + Ctrl + F2
Cut	Ctrl + X	Next Form	Ctrl + Tab
Copy	Ctrl + C	Previous Form	Shift + Ctrl + Tab
Paste	Ctrl + V	Last Form	Shift + F4
Delete	Del	Find	Ctrl + F
Select Input Cell	Ctrl + F7	Close Active Form	Ctrl + F4
Select All Cells	Shift + Ctrl + F7	Professional Centre	Shift + Ctrl + P
Remove Override	F2	Forms	Shift + Ctrl + T
Recalculate	Shift + F2	Print Formats	Shift + Ctrl + M
Clone Form	Shift + Ctrl + F4	Preparer Profile	Shift + Ctrl + R
Delete Cloned Form	Ctrl + D	Letters and Labels	Shift + Ctrl + L
Attach Schedule	Alt + F9	EFILE Log	Shift + Ctrl + O
<b>VIEW MENU</b>		EFILE Archive	Shift + Ctrl + A
View Open Forms	F4	<b>HELP MENU</b>	
Diagnostics	F9	Contents and Index	F1
Previous File	Ctrl + J		

### Customer Service

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